



City Manager's Report
Submitted by Cheryl Spivey, CPA Chief Financial Officer
Item Number: 18-447
November 27, 2018

Title: Analysis of PPEA Proposal

Issue:

- **Adoption of a resolution directing that an analysis of a proposal received for the construction of a new City Hall and a new Public Safety Building be conducted by City staff.**

Background:

- In May 2018 the City received an unsolicited proposal for the construction of a new City Hall and a new Public Safety Building.
- The Virginia Code requires that such unsolicited proposals be treated as proposals under the Virginia Public-Private Education and Infrastructure Act of 2002, as amended (Va. Code §§ 56.575-1 through 56.575-18) (the PPEA).
- As required by the PPEA, the City has adopted its own guidelines for PPEA proposals (as last revised in December 2010, the City Guidelines).
- In accordance with the PPEA and the City Guidelines, the City gave public notice of the receipt of the unsolicited proposal and invited the submission of proposals by other offerors.
- One additional proposal was received but it was subsequently withdrawn.

Discussion:

- The City has requested the initial offeror to provide additional information about its proposal.
- Once the additional information has been received it will be necessary to analyze the proposal to determine the advantages, disadvantages, costs and benefits for the City.
- Under Section 56.575-3(C)(1) of the Virginia Code and the City Guidelines, Council has the authority to direct City staff to perform the analysis of the proposal (as opposed to solely utilizing outside consultants).
- Given that the proposal addresses development of the type of facilities which staff currently operates and with which staff is intimately familiar, it is advisable for staff to perform the analysis.

Financial Impact:

- N/A

Recommended Action:

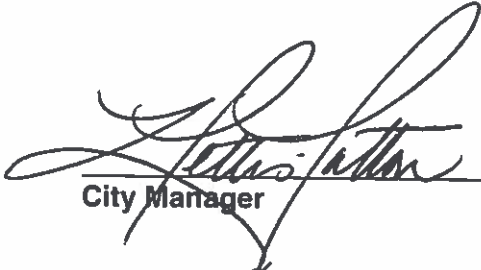
- Adoption of the resolution.

Next Steps Following Council Action:

- City staff will analyze the proposal.

Attachment:

- Resolution



City Manager