



Executive Brief

**Submitted by Brannon Godfrey, Interim Director of Parks, Recreation & Leisure Services
August 17, 2010**

Issue: Update on the Cradock Skate Park.

Background:

- On July 28, 2009 City Council adopted an ordinance to reprogram \$200,000 within the FY2008-2009 Capital Improvements Fund for the purpose of a Skate Park in Cradock.
- A Design Committee for the Skate Park was created with assistance from the Cradock Civic League. The Committee includes Joanna Hall (Civic League President), Ted Lamb (Neighborhood Watch), Jean Bondy (Civic League), Ryan Somers (Skateboarder), Danny Cardona (Skateboarder), Mike Morris (Parks & Recreation), Meg Pittenger (Parks & Recreation) and Clifton Jones (Parks & Recreation).
- The Design Committee met on August 17, 2009 and discussed Timeline, Rules, Security and Design Components.
- A preliminary design was created for review by the Design Committee. The preliminary design was received October 6th.
- The Design Committee met October 13th, where the preliminary design was reviewed and received unanimous approval.
- A letter of approval was received from the Cradock Civic League for the design of the skate park and to serve as a letter of support for the application to the Historic Preservation Commission.
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- The Engineering Department has contracted and has received a completed Survey of the property.
- At the November 17th Historic Preservation Commission the plans for the skate park were approved with one stipulation – any fencing placed at the site would have to come back to the HPC for approval.
- Site plan was reviewed and accepted on April 24 for Erosion and Sediment Control
- Bid specifications were developed; bids solicited in May
- Bids opened on June 24; lowest responsive bid for \$114,631 recommended for contract award
- Notice to proceed issued week of July 12

Next Steps:

- Ramp elements are currently being manufactured (off-site)
- Concrete pad construction begins August 30
- Contract prescribes construction completion within 60 days of notice to proceed (estimated completion date: September 20, 2010)