

**APPLICATION FOR
CHESAPEAKE BAY ORDINANCE EXCEPTION**

By submitting this application, you provide Planning Staff the right to enter onto the subject property for the purpose of taking photos as they relate to the development request.

NOTE: The City reserves the right to postpone the hearing of this application if there are delinquent taxes and fees associated with the subject property.

APPLICANT INFORMATION:

Name of Applicant: _____
Phone Number: _____
Address of Applicant: _____
Site Address: _____

Signature of Applicant Date

PROPERTY OWNER INFORMATION (IF DIFFERENT FROM APPLICANT):

Name of Owner: _____
Phone Number: _____
Address of Owner: _____

I authorize the above listed applicant to make application for the referenced property.

Signature of Property Owner Date

A letter signed by the property owner granting permission may be substituted for the signature on the application. Attach such letter to the submitted application.

PROPERTY INFORMATION:

Address of Property: _____
Parcel Number: _____
Size of Property: _____

When was the lot platted/created? (Check One)
Prior to October 1, 1989 _____ Between October 1, 1989 and March 1, 2002 _____ After March 1, 2002 _____

DEVELOPMENT REQUEST:

What type of development/land disturbance are you requesting? (i.e. shed) _____
What size is your development/land disturbance request? (square feet) _____

Explain why the strict application of the Chesapeake Bay Ordinance prevents the reasonable use of the property and any hardships that may be encountered. Attach additional pages, if necessary.

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ATTACHMENTS:

- _____ A **survey/plat plan** showing the dimensions of the property to scale, location of existing and proposed development and the boundary of the Resource Protection Area (The survey/plat plan shall be no larger than 11" x 17" in size.)

- _____ A **Water Quality Impact Assessment (WQIA)** that complies with the provisions of Section 9.1-11(F) of the Portsmouth City Code (Any required structural or vegetative BMPs resulting from the WQIA shall be shown on the survey/plat plan.)

- _____ An **application fee** of \$250.00

OFFICE USE ONLY

Application and fee received by _____