

**Non-Departmental
Business Center Index**

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**City of Portsmouth
Fiscal Year 2010-2011 Adopted Budget**

Non-Departmental

Description of Services Provided

This business center includes non-specific departmental functions including Public Transportation (HRT), Virginia Sports Hall of Fame, Hampton Roads Planning District Commission and the Military and Federal Facilities Alliance. The Transfers and Contingencies section contains transfers from the General Fund to other operating funds. Also included in this business center is the transfer of local tax support to the School's operating fund totaling \$48,171,651, as well as the City's support to Civic Organizations.

Business Units	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Non-Departmental	6,032,270	-602,808	-843,518	10,611,606	9,591,128
Transfers and Contingencies	61,174,401	64,222,664	64,221,164	63,197,643	64,379,496
Public Transportation	2,457,342	2,494,498	2,494,498	2,494,498	2,743,948
Debt Service	27,283,781	26,567,390	26,567,390	20,737,243	21,123,462
Support to Civic & Cultural Organizations	644,048	592,500	594,000	332,106	332,106
Total Budget	97,591,842	93,274,244	93,033,534	97,373,096	98,170,140

Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
100 General Fund	97,591,842	93,274,244	93,033,534	97,373,096	98,170,140
Total Funding	97,591,842	93,274,244	93,033,534	97,373,096	98,170,140

**City of Portsmouth
Fiscal Year 2010-2011 Adopted Budget**

**Non-Departmental
Non-Departmental**

Business Unit Mission Statement

The Non-Departmental section accounts for services and costs not related to other departments or agencies.

Description of Services Provided

Included in this section are allocations for contractual obligations or community services supported by the City. Reflected for the first time in FY2010/2011 is \$3 million in tax relief for the Elderly and Disabled citizens (Senior Citizen Tax Relief). In the past, this tax relief was netted against real estate tax revenue. This reporting methodology change provides more transparency to the citizens of Portsmouth. The mandated State Aid reduction for FY2010 totaling \$1,022,955 is also included in non-departmental. In order to make this "Aid to the Commonwealth" payment, the recipient departments' budgets were reduced in accordance with the State Department of Planning and Budget instructions to the City. The result of these budget reductions are accumulated in non-departmental in order to remit the refund payment to the Commonwealth.

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Salaries	-	-7,158,602	-7,158,602	-	-
Benefits	304,553	364,749	364,749	364,749	364,749
Contractual-Jail Per Diem	2,751,146	2,736,588	2,736,588	2,751,146	2,751,146
Contractual-Other	-	-	-	360,000	360,000
Supp-Sympathy Flowers	1,806	3,060	-	3,060	3,060
Util-Water Hydrant Chgs	298,440	298,440	298,440	298,440	298,440
Tele-Telephone	387,113	397,786	397,786	397,786	397,786
Tele-Handheld Communications	-	20,000	20,000	20,000	20,000
Training-Department Head	-	28,000	28,000	28,000	28,000
Civ Orgs-Eastern VA Med School	65,000	45,000	45,000	45,000	45,000
Civ Orgs-HR Planning District	166,367	170,699	174,889	172,759	172,820
Civ Orgs-HR Sports Commission	15,085	15,805	15,805	15,805	15,805
Civ Orgs-Sports Hall of Fame	900,000	900,000	900,000	800,000	800,000
Civ Orgs-Lowes Annual Incent	175,000	175,000	175,000	175,000	175,000
Civ Orgs-Milit/Fed Fac Allianc	43,346	49,257	49,257	49,257	49,257
Civ Orgs-Comm. Health Center	76,198	76,198	76,198	76,198	76,198
Civ Orgs-Portsmouth Partnersh	25,000	25,000	25,000	25,000	25,000
Civ Orgs-Portsmouth Reads	5,000	-	-	-	-
Civ Orgs-Tidewater Comm Coll	125,000	125,000	125,000	-	-
Civ Orgs-UMOJA	-	64,000	-	-	-
Civ Orgs-Natl League Cities	8,084	7,928	7,928	7,928	7,928
Civ Orgs-Olde Towne Business	10,000	-	-	-	-
Civ Orgs-Events	7,000	250,000	57,160	50,000	50,000
Civ Orgs-Empowerment 2010	-2,333	-	-	-	-
Civ Orgs-Regional Film Proj	5,000	5,000	5,000	-	-
Oasis Shelter	23,898	-	15,000	-	-
PA-Hospitalization of Indigent	75,134	33,336	33,336	33,336	33,336
Senior Citizen Tax Relief	-	-	-	3,000,000	3,000,000
State Aid Reductions (FY2010)	-	-	-	1,022,955	-
Internal Service Charges	566,433	764,948	764,948	915,187	917,603
Net Budget	6,032,270	-602,808	-843,518	10,611,606	9,591,128
Total Budget	6,032,270	-602,808	-843,518	10,611,606	9,591,128
Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
100 General Fund	6,032,270	-602,808	-843,518	10,611,606	9,591,128
Total Funding	6,032,270	-602,808	-843,518	10,611,606	9,591,128

**City of Portsmouth
Fiscal Year 2010-2011 Adopted Budget**

**Non-Departmental
Transfers and Contingencies**

Business Unit Mission Statement

This section of the budget acts as a financial transaction conduit between the General Fund and other funds.

Description of Services Provided

In order to provide for the City's share of funding for certain programs, the Transfers and Contingencies section contains transfers from the General Fund to other funds such as Behavioral Healthcare, Social Services, Comprehensive Services, the Capital Improvement Program, and the largest contribution to Portsmouth Public Schools for the City's local share commitment for public education.

To provide for the necessary resources to pay for the costs of goods and services not contemplated during the budget preparation, a General Fund budget contingency is also included in this section

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Contingency-Other Operating	8,028	456,199	454,699	581,199	581,199
Contingency-Neighborhood	-	75,000	75,000	-	-
Net Budget	8,028	531,199	529,699	581,199	581,199
Trans to EDA	70,251	-	-	-	-
Trans to Public Schools Oper	49,845,490	49,791,970	49,791,970	48,171,651	48,171,651
Trans to CIP Fund	2,600,000	2,396,000	2,396,000	2,000,000	2,000,000
Trans to PRHA	-	250,000	250,000	-	-
Transfer to Courts Capital Reserve	-	-	-	758,769	1,818,803
Trans to BHS Fund	526,278	633,562	633,562	504,708	512,041
Trans to Social Services Fund	5,093,305	6,233,445	6,233,445	6,307,510	6,484,148
Trans to Community Services	2,115,719	2,739,507	2,739,507	3,175,591	3,453,013
Trans to Grants Fund	432,515	-	-	-	-
Trans to Donations Fund	35,250	47,000	47,000	47,000	47,000
Transfer to Golf Fund	-	1,127,481	1,127,481	1,224,606	1,234,310
Trans to Parking Authority	447,564	472,500	472,500	426,609	77,331
Total Budget	61,174,401	64,222,664	64,221,164	63,197,643	64,379,496
Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
100 General Fund	61,174,401	64,222,664	64,221,164	63,197,643	64,379,496
Total Funding	61,174,401	64,222,664	64,221,164	63,197,643	64,379,496

**City of Portsmouth
Fiscal Year 2010-2011 Adopted Budget**

**Non-Departmental
Public Transportation**

Business Unit Mission Statement

HRT's mission is to be an innovative regional provider of inter-modal transportation opportunities at a high level of quality, safety, and efficiency.

Description of Services Provided

The City contracts public transportation services with the Transportation District Commission of Hampton Roads (TDCHR). TDCHR, operating as Hampton Roads Transit (HRT), provides public transportation in the cities of Chesapeake, Norfolk, Suffolk, Virginia Beach, Hampton, Newport News and Portsmouth. Each city has two TDCHR Board seats. At the request of the City, the Commission provides Portsmouth residents various transportation systems and services. First, operating in the City and connecting with Norfolk and the Peninsula, HRT provides a public bus route mix; ferry services connecting Portsmouth and Norfolk; vanpools operated by commuters; disabled transit services; children safety and senior transit programs; tours and downtown circulation services; neighborhood van services; and carpooling and ridesharing information services. Federal and state funds provide for approximately one third of the total HRT costs and are generally used for capital equipment purchases and special operations such as express bus service and handicap service. The passenger "Fare Box" receipts cover about one third of the total service cost leaving the City of Portsmouth to pay the remaining third of the costs incurred within Portsmouth.

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Civ Orgs-HRT	2,457,342	2,494,498	2,494,498	2,494,498	2,743,948
Net Budget	2,457,342	2,494,498	2,494,498	2,494,498	2,743,948
Total Budget	2,457,342	2,494,498	2,494,498	2,494,498	2,743,948
Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
100 General Fund	2,457,342	2,494,498	2,494,498	2,494,498	2,743,948
Total Funding	2,457,342	2,494,498	2,494,498	2,494,498	2,743,948

Strategic Goals

- Analyze ridership to determine which routes are being inefficiently utilized and which need improvement.
- Incorporate extended services from the traditional 6:00 - 6:30 p.m. to 7:30 p.m.

Outcomes and Accomplishments

A new shuttle service was launched in 2008 to replace the "Park and Sail" service by expanding the service to a downtown area shuttle service serving both the ferry docks and the downtown core. This new service will continue to discourage commuters from using the Downtown tunnel and use more energy and time conserving alternatives. The ferry service will tie into the new Downtown Shuttle service offered between the Portsmouth Naval Hospital and the High Street area. The Downtown Shuttle service will be provided with the objective of offering convenient and quick transportation to High Street.

The outcome of this budget item is to furnish a way where anyone wishing to use the Public Transportation System can access the services they need.

Accomplishments:

During the 2008 the downtown shuttle service "The Loop" went into service. This service is designed to connect the ferry landings, condominiums, restaurants, businesses and hotel along the water front to the main portion of High Street and the Cental Business District. This was done with a grant from the CMAQ funds managed by the regional planning district commission.

Non-Departmental Public Transportation

Major Budget Variances

Overall operational costs continue to increase and are generally reflect in one of two areas. First is the general increase in payroll costs. A substantial increase in bus drivers' salaries occurred this year in the form of a settlement of a union dispute over compensation. Second is fuel. The oil market is very volatile which makes it difficult to predict the cost of fuel for two and a half years in advance of actual usage. Experience shows that HRT costs to the city increase at the rate of approximately 10 per cent per year. The city can try and control the increasing cost by joining with HRT to increase passenger ridership. The amount of support costs that HRT apportions to the City of Portsmouth is based on the expected fare box revenue. Increased ridership and increased fare box revenue lowers the amount that the City of Portsmouth has to pay directly.

**City of Portsmouth
Fiscal Year 2010-2011 Adopted Budget**

**Non-Departmental
Debt Service**

Business Unit Mission Statement

In order to meet the City's goals as presented in the Operating budget and the Capital Improvement Program (CIP), the Finance Department plans for long term financing arrangements.

Description of Services Provided

The Finance Department manages and processes all outstanding debt service payments, acquires bonding sources, and restructures debt to best accommodate the city's needs in accordance with its financial policies.

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
DS-Bond Principal	13,294,742	13,538,878	13,538,878	7,214,824	7,518,713
DS-VPSA Principal	369,925	390,469	390,469	398,723	407,225
DS-BHS Bldg Principal	125,000	125,000	125,000	-	-
DS-Lease Purchase Principal	623,745	360,064	360,064	366,004	379,061
DS-Literary Loan Principal	375,000	375,000	375,000	375,000	375,000
DS-Note Payable Principal	-	-	-	1,137,530	1,137,530
DS-QZAB Principal	601,971	601,971	601,971	601,971	601,971
DS-Human Svcs Bldg Principal	427,971	465,525	465,525	506,374	550,809
DS-Bond Interest	9,572,775	8,970,183	8,970,183	8,507,060	8,571,191
DS-VPSA Interest	448,347	377,281	377,281	357,528	337,525
DS-BHS Bldg Interest	201,444	198,041	198,041	181,292	181,292
DS-Lease Purchase Interest	43,072	38,751	38,751	25,055	15,193
DS-Literary Loan Interest	67,500	60,000	60,000	52,500	45,000
DS-Human Svcs Bldg Interest	1,114,809	1,066,227	1,066,227	1,013,382	1,002,952
DS-Cost of Issuance	6,788	-	-	-	-
DS-Disposal of Assets	10,690	-	-	-	-
Total Budget	27,283,781	26,567,390	26,567,390	20,737,243	21,123,462

Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
100 General Fund	27,283,781	26,567,390	26,567,390	20,737,243	21,123,462
Total Funding	27,283,781	26,567,390	26,567,390	20,737,243	21,123,462

**City of Portsmouth
Fiscal Year 2010-2011 Adopted Budget**

**Non-Departmental
Support to Civic & Cultural Organizations**

Business Unit Mission Statement

Support to Civic Organizations is funded for the purpose of awarding incentive grants to qualified nonprofit agencies and organizations. The grants are given to encourage the recipient nonprofits to provide services that affect the welfare and improve the quality of life of Portsmouth citizens.

Description of Services Provided

The City of Portsmouth recognizes that non-profit organizations fill an important role in improving the quality of life for our community. The City developed a systematic, impartial, and informed process through which nonprofit organizations may request funding from the City. The recipient organizations are expected to provide:

1. Services that are easily accessible to Portsmouth's citizens at a cost that can be quantified and documented.
2. Services that meet specific needs of Portsmouth's citizens and support City Council's Vision Principles.

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Contractual-Other	9,248	-	-	-	-
Civ Orgs-Center For Comm Dev	1,200	-	-	-	-
Civ Orgs-Eastern VA Legal Aid	2,500	2,375	2,375	-	-
Civ Orgs-Endeppence Center	15,000	14,250	14,250	-	-
Civ Orgs-MAPP	7,000	-	-	-	-
Civ Orgs-Community Concerts	38,650	106,500	106,500	14,000	14,000
Civ Orgs-Portsmouth Homeless	27,000	27,000	27,000	24,030	24,030
Cultural Orgs-Museum & Fine Arts	21,600	59,700	59,700	29,096	29,096
Civ Orgs-Portsmouth Reads	5,000	9,500	9,500	-	-
Civ Orgs-Va Schshp & Youth Dev	5,000	-	-	-	-
Cultural Orgs-Virginia Arts Fest	55,000	87,300	87,300	54,600	54,600
Cultural Orgs-Virginia Symphony	10,000	20,000	20,000	8,400	8,400
Civ Orgs-WHRO	3,000	7,500	7,500	7,500	7,500
Civ Orgs-Food Bank	12,000	12,000	12,000	10,680	10,680
Civ Orgs-Friends of the J&D Ct	32,000	26,000	26,000	23,140	23,140
Civ Orgs-SE Tidewater Oppor	5,000	-	-	-	-
Civ Orgs-Square One	7,000	6,650	6,650	-	-
Civ Orgs-American Red Cross	16,000	16,000	16,000	14,240	14,240
Civ Orgs-Fish Bowl Classic	800	-	-	-	-
Civ Orgs-Todi	168,550	-	-	-	-
Cultural Orgs-Tidewater Winds	2,000	4,000	4,000	2,520	2,520
Civ Orgs-Edmarc	3,000	2,850	2,850	-	-
Civ Orgs-Sr Svcs of SE VA	15,000	14,250	14,250	-	-
Civ Orgs-CHKD	15,000	14,250	14,250	-	-
Civ Orgs-HER Shelter	44,000	44,000	44,000	39,160	39,160
Civ Orgs-Parc	116,000	116,000	116,000	103,240	103,240
Civ Orgs-Flag Associates	2,500	2,375	2,375	-	-
Civ Orgs-Schools Found Spons	5,000	-	-	-	-
Civ Orgs-ICMA	-	-	1,500	1,500	1,500
Net Budget	644,048	592,500	594,000	332,106	332,106
Total Budget	644,048	592,500	594,000	332,106	332,106
Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
100 General Fund	644,048	592,500	594,000	332,106	332,106
Total Funding	644,048	592,500	594,000	332,106	332,106

**Non-Departmental
Support to Civic & Cultural Organizations**

Strategic Goals

- Increase the number of non-profit organizations that provide direct services to Portsmouth citizens.
- Increase the number of directly provided services and/or programs that meet specific needs of Portsmouth citizens.
- Increase the number of services and/or programs that help support City Council's Vision Principles.