

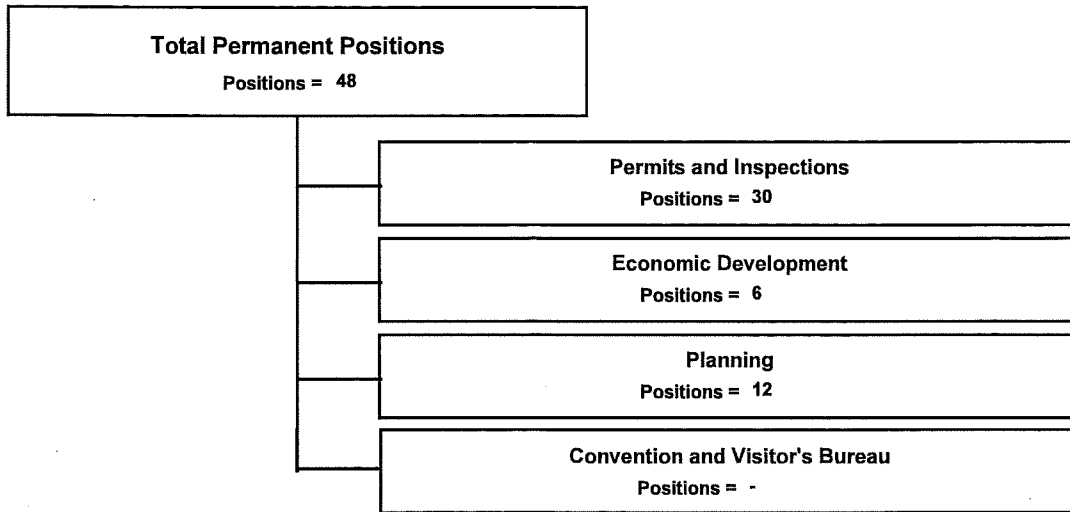


**Community and Economic Development**  
**Business Center Index**

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**Community and Economic Development**  
**Business Center Organizational Chart**



**City of Portsmouth  
Fiscal Year 2010-2011 Adopted Budget**

**Community and Economic Development**

**Description of Services Provided**

This business center includes the departments of Economic Development, Permits and Inspections, and City Planning which address the City's overall development, marketing, and planning needs. Services provided include the enforcement of the Commonwealth of Virginia's Building codes and assigned local regulations, coordination of new programs to promote new business development and the maintenance of existing businesses, and the provision of support for programs and activities related to the physical development and use of land in the City. Also included in this section is Willet Hall, Community Development Block Grant, and HOME Partnership Programs. For planning purposes, it is presumed that the FY11 Housing and Urban Development (HUD) entitlement for both programs will be the same as the FY10 entitlement. The HUD entitlement, however, is an annual program subject to annual approval by Congress and is, therefore, subject to change.

<b>Business Units</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Adopted</b>	<b>FY 2009 Amended</b>	<b>FY 2010 Adopted</b>	<b>FY 2011 Planned</b>
New Port Community Development Authority	-	-	840,006	960,220	960,220
Willet Hall	540,381	386,000	386,000	385,607	386,625
Port Facility and Economic Development	575,000	-	-	-	-
Permits and Inspections	3,488,283	3,499,080	3,499,080	2,656,580	2,717,199
Community Planning and Development Program	-	2,874,926	2,874,926	3,598,878	3,598,878
Convention and Visitor's Bureau	733,965	663,797	666,797	-	-
Planning	1,493,296	2,180,249	2,180,249	1,960,868	1,966,269
Economic Development	1,169,039	1,477,497	1,477,497	939,476	944,754
<b>Total Budget</b>	<b>7,999,964</b>	<b>11,081,549</b>	<b>11,924,555</b>	<b>10,501,629</b>	<b>10,573,945</b>
<b>Total Permanent Positions</b>	<b>68</b>	<b>66</b>	<b>66</b>	<b>48</b>	<b>48</b>

<b>Funding Sources</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Adopted</b>	<b>FY 2009 Amended</b>	<b>FY 2010 Adopted</b>	<b>FY 2011 Planned</b>
100 General Fund	6,884,583	7,820,623	7,823,623	5,556,924	5,628,222
435 Willett Hall Fund	540,381	386,000	386,000	385,607	386,625
630 New Port Community Development Authority	-	-	840,006	960,220	960,220
730 Port Fund	575,000	-	-	-	-
910 Community Development	-	2,874,926	2,874,926	3,598,878	3,598,878
<b>Total Funding</b>	<b>7,999,964</b>	<b>11,081,549</b>	<b>11,924,555</b>	<b>10,501,629</b>	<b>10,573,945</b>

## Community and Economic Development Permits and Inspections

### Business Unit Mission Statement

To administer and enforce the Virginia Uniform Statewide Building Code and its related laws and ordinances as mandated by state and local regulations. The Department will endeavor to provide services in a professional, courteous, and timely manner as well as provide efficient response to citizen concerns and requests for information.

### Description of Services Provided

The Department of Permits & Inspections encompasses Building, Environmental/Zoning, and Rental Inspections.

Building Inspections' Division is responsible for:

- Enforcing the Virginia Uniform Statewide Building Code (USBC) as it relates to the construction, alteration, renovation, or the change of use of buildings.
- Ensuring structures are sound and reasonably safe from structural failure, accidental fire, and other hazards.
- Determining permit applicant qualifications, reviewing construction documents, issuing permits, and performing inspections for compliance with USBC standards and local ordinances, as well as other related activity as set forth in the Code of Virginia.

Environmental/Zoning and Rental Inspections' Divisions are responsible for:

- Enforcing Part III of the USBC, referred to as the Virginia Maintenance Code, as well as pertinent local ordinances as set forth in the Code of Virginia.
- Performing inspections of all existing properties, owner-occupied or rental, to ensure that the minimum code requirements and standards for premises are enforced for structures, ventilation, space, heating, sanitation, protection for the elements, inoperable motor vehicles, weeds and debris, safety from fire, and other hazards to protect the health, safety and welfare of our citizens.
- Providing oversight of the City's Historic Districts and Downtown Design Districts, citing owners who perform exterior alterations without proper approval and/or building permits.
- Enforcing the City's sign ordinance to include properties that have been illegally converted for notification of violations of the City's zoning code.

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Salaries	1,689,930	1,632,514	1,632,514	1,267,347	1,267,347
Allowances	25,513	23,759	23,759	11,997	11,997
Benefits	763,998	746,809	746,809	544,360	595,064
Other Operating Expenses	386,328	458,429	458,429	429,090	430,090
Internal Service Charges	622,514	637,569	637,569	403,786	412,701
<b>Net Budget</b>	<b>3,488,283</b>	<b>3,499,080</b>	<b>3,499,080</b>	<b>2,656,580</b>	<b>2,717,199</b>
<b>Total Budget</b>	<b>3,488,283</b>	<b>3,499,080</b>	<b>3,499,080</b>	<b>2,656,580</b>	<b>2,717,199</b>
<b>Total Permanent Positions</b>	<b>40</b>	<b>39</b>	<b>39</b>	<b>30</b>	<b>30</b>

Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
100 General Fund	3,488,283	3,499,080	3,499,080	2,656,580	2,717,199
<b>Total Funding</b>	<b>3,488,283</b>	<b>3,499,080</b>	<b>3,499,080</b>	<b>2,656,580</b>	<b>2,717,199</b>

### Strategic Goals

- Continue to enhance the functions of the zoning component, in addition to the enhancement of the efficiency of the building permit process.

### Outcomes and Accomplishments

Through continued enhancement of each component of the department, we will be able to better track violations of the building, property maintenance and zoning codes and local ordinances and fulfill the requirements applicable to City Council's Vision Statement.

**City of Portsmouth  
Fiscal Year 2010-2011 Adopted Budget**

**Community and Economic Development  
Economic Development**

**Business Unit Mission Statement**

To foster an environment that creates a superior quality of life for its corporate citizens and residents by being receptive and responsive to the changing landscape of the local community and global economy.

**Description of Services Provided**

The Department of Economic Development has created a strategic plan that strives to build upon and continue the success by focusing attention on four key activities: Business development, product development, market development and workforce development.

- Business development is defined as programs that nurture business growth and investment. This is the core of economic development activities, which include business attraction, retention and expansion, and startup and emerging businesses.
- Market development involves activities that focus on recruiting individuals who will enhance the economy and enlarge the market area in which they could receive products and services.
- Product development includes investments that are maintained, upgraded or developed by labor and capital to improve the community. This may include downtown areas, gateways, business parks, or speculative buildings.
- Workforce development involves policies that build the skills of our local workforce. This includes partnerships between business, education and government so that all residents can be contributing members of the local economy.

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Salaries	539,407	518,982	518,982	395,368	395,375
Benefits	174,360	176,697	176,697	112,672	115,629
Other Operating Expenses	369,966	718,569	718,569	374,000	374,000
Internal Service Charges	85,307	63,249	63,249	57,436	59,750
<b>Net Budget</b>	<b>1,169,039</b>	<b>1,477,497</b>	<b>1,477,497</b>	<b>939,476</b>	<b>944,754</b>
<b>Total Budget</b>	<b>1,169,039</b>	<b>1,477,497</b>	<b>1,477,497</b>	<b>939,476</b>	<b>944,754</b>
<b>Total Permanent Positions</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>6</b>	<b>6</b>

Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
100 General Fund	1,169,039	1,477,497	1,477,497	939,476	944,754
<b>Total Funding</b>	<b>1,169,039</b>	<b>1,477,497</b>	<b>1,477,497</b>	<b>939,476</b>	<b>944,754</b>

## Community and Economic Development Economic Development

### Strategic Goals

**Midtown Retail Redevelopment** – The department, through the Economic Development Authority (EDA), has secured and executed a development agreement with Sembler Florida, Inc., a related entity to The Sembler Company, one of the leading retail developers in the country. During FY2010 the department will work with the developer to continue the retail renaissance of national, regional and local retailers in the Midtown corridor. The primary focus is developing the sites currently owned by EDA, Greater Portsmouth Development Corporation, and Portsmouth Redevelopment & Housing Authority; specifically, the former I. C. Norcom site, the residual acreage adjacent to the IHOP and the former Virginia Employment Commission (VEC) property.

**Victory Village** – During FY2010, the master developer, Victory Crossing Developers, II, LLC will complete construction of the first phase infrastructure for the city's first mixed use development. The 100-acre site represents the creation of an urban style development maximizing the redevelopment of what was once underdeveloped land. Victory Village will include Class A and B office space, hotels, retail space, and residential units. At a minimum, this new development will host 1,250,000 SF of improvements. These improvements will be further enhanced by the Fred W. Beazely Campus of Tidewater Community College (TCC) that encompasses 35 acres. The first phase of this new college campus will consist of four buildings representing 183,000 SF. Classes will begin at the new TCC campus in January 2010.

**Crawford Connector** – Efforts will continue to develop a new Holiday Inn Hotel on the site referred to as the Crawford Connector. This new five story facility will host 100 rooms on a four acre site. It will serve to enhance the gateway into downtown while supporting growing tourism activity.

Other goals will be to identify land that can be acquired to facilitate commercial developments similar to those that have taken place in Port Centre Commerce Park. This area has accommodated the expansion of businesses in an area that is rich with incentives related to the zone designations. Additional space for commercial developments are essential to the growth and expansion of small to mid size companies in the City.

### Outcomes and Accomplishments

The MAST Center is regionalism at its best as the cities of Portsmouth and Suffolk collaborated on this project. The result of this effort is a 32-acre corporate research park housing VMASC, the Virginia Modeling and Simulation Center, on the Suffolk side and Old Dominion University's Tri Cities Center on the Portsmouth side. Additionally, Portsmouth hosts MAST One, a 60,000 SF, three story office building. This building represents the first class "A" facility constructed in the city in several years. Several tenants moved into the building during FY09. As occupancy increases in MAST One, demand will be created for MAST Two, the next office building proposed for Portsmouth's side of the research park.

Victory Village represents the city's first mixed-use development initiative. It is being developed as a high-quality, pedestrian-oriented environment and will provide the backdrop for a rich and vital urban experience for employers, workers, residents, students and visitors alike. This new development is being constructed on a 100-acre site in the Victory area of the city. The village will include office, residential, retail, hospitality and education venues. During FY09, construction began on the education component, the Fred W. Beazley Portsmouth Campus of Tidewater Community College. The initial phase of the college campus is 183,000 SF and will open to students in January 2010. Victory Village is expected to have a minimum of 1,250,000 SF of new facilities. Construction of the road way for the first phase of Victory Village began in FY09.

**City of Portsmouth  
Fiscal Year 2010-2011 Adopted Budget**

**Community and Economic Development  
Port Facility and Economic Development**

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Transfers	575,000	-	-	-	-
<b>Total Budget</b>	<b>575,000</b>	-	-	-	-
Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
730 Port Fund	575,000	-	-	-	-
<b>Total Funding</b>	<b>575,000</b>	-	-	-	-

## Community and Economic Development Planning

### Business Unit Mission Statement

The Department of Planning's mission is to perform and provide support for programs and activities related to the physical development and use of the land in the City. These activities include, but are not limited to, the development of the City's Comprehensive Plan and the continual implementation of that plan, as well as reviewing and permitting land uses such as rezoning and use permits. The department provides staff support to a number of City Council and Circuit Court appointed boards and commissions including the Planning Commission, Historic Preservation Commission, the Downtown Design Committee, the Wetlands Board, the Board of Zoning Appeals, and the Craney Island Study Commission. The Department's Mission is also to effectively administer the Community Development Block Grant Program and to develop the five-year Consolidated Plan and Annual Action Plan for addressing Housing needs within the City. Also, the department represents the City at the regional and state level on issues such as Chesapeake Bay Preservation Act and transportation planning through the Hampton Roads District Commission.

### Description of Services Provided

The Department of Planning provides services for programs and activities related to the physical development and the use of land within City limits. This includes making recommendations and implementing policies and programs that assist in the administration of the City's land use, development, and environmental ordinances.

The department is divided into four primary divisions: Current Planning, Zoning Administration, Transportation Planning, and Housing. Comprehensive Planning is also provided for the City.

By local, State and Federal law the following services are required:

- Serve as support staff for the Planning Commission, HPC and DDC, Wetlands Board, and Board of Zoning Appeals
- Serve as the Subdivision Agent for the City
- Process applications for Use Permits and Rezoning
- Process applications for the subdivision of land
- Process applications for Code Amendments
- Process applications for construction projects in Historic Preservation areas
- Process applications for construction projects in the Downtown Districts
- Site Plan and Landscape review
- Administering the Community Development Block Grant Program
- Developing the HUD required Five-year Consolidated Plan and Annual Action Plan
- Administering the VDOT required 527 TIS Program
- Enforcement of Zoning Ordinance and Chesapeake Bay Protection Area regulations
- Enforcement of Virginia Wetlands and Historic Preservation District regulations
- Enforcement of the Downtown Design District regulations
- Maintaining and updating the City of Portsmouth Comprehensive Plan

Staff also provides support to the Urban Design Committee, Craney Island Study Commission, Craddock Advisory Group, Truxton Advisory Group, and numerous other Boards and Commissions.

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Salaries	593,713	648,540	648,540	523,729	523,729
Benefits	196,691	221,276	221,276	158,375	163,057
Other Operating Expenses	586,075	1,190,500	1,190,500	1,173,500	1,173,500
Internal Service Charges	116,818	119,933	119,933	105,264	105,983
<b>Net Budget</b>	<b>1,493,296</b>	<b>2,180,249</b>	<b>2,180,249</b>	<b>1,960,868</b>	<b>1,966,269</b>
<b>Total Budget</b>	<b>1,493,296</b>	<b>2,180,249</b>	<b>2,180,249</b>	<b>1,960,868</b>	<b>1,966,269</b>
<b>Total Permanent Positions</b>	<b>13</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

City of Portsmouth  
Fiscal Year 2010-2011 Adopted Budget

Community and Economic Development  
Planning

Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
100 General Fund	1,493,296	2,180,249	2,180,249	1,960,868	1,966,269
<b>Total Funding</b>	<b>1,493,296</b>	<b>2,180,249</b>	<b>2,180,249</b>	<b>1,960,868</b>	<b>1,966,269</b>

## Community and Economic Development Planning

### Strategic Goals

On-going strategic initiatives, in conjunction with other City Departments include the following:

- Maintain the stability of viable land use patterns.
- Pursue revitalization/redevelopment initiatives to:
  - a. Reverse obsolescence
  - b. Reduce land use conflicts
- Continue planning for on-going Special FOCUS area initiatives
- Promote mixed-use, pedestrian-friendly land use patterns
- "Raise the bar" on development quality
- Seek opportunities to convert tax exempt lands to productive uses that strengthen the City's tax base
- Continuously assess historic district regulations (boundaries, standards, procedures, potential additional designations)
- Identify opportunities to develop additional middle and upper income housing through planning and economic development activities
- Utilize the full resources of the City to increase the diversity of the City's housing stock
- Continue to implement on-going City housing and neighborhoods initiatives
- Strengthen stable neighborhoods
- Better integrate community facilities into the City's land use pattern
- Investigate opportunities to relocate community facilities to less valuable location to support high value private development
- Implement roadway network improvements to expand capacity and improve system efficiency
- Work with Hampton Roads Transit to enhance transit service and usage in Portsmouth
- Explore the possibility of a future light rail linkage to the City
- Coordinate transportation and land use strategies
- Enhance communication with the public regarding the transportation system
- Continue to work with the Elizabeth River Project and U.S. Navy on the Paradise Creek initiative
- Continue to participate in the Chesapeake Bay Preservation Act Program and other state and federal initiatives to improve environmental quality
- Continue to enforce and improve the City's floodplain management program in accordance with the Federal Emergency Management Agency's National Flood Insurance Program
- Continue and expand Citywide beautification efforts

### Short Term Goals and Initiatives (0-2 years)

- Continue to develop the Destination Portsmouth Framework that will serve as the model for implementing the City's Comprehensive Plan.
- Revise the Zoning Ordinance/Subdivision regulations.
- Initiate and continue planning for the revitalization of First Phase Centers, Corridors, and Special FOCUS areas.
- Seek opportunities to convert tax exempt lands to productive use.
- Complete plans for the revitalization of First Phase Neighborhoods.
- Continue to develop and implement revitalization plans for Cradock, Truxtun, and Brighton/Prentis Park/Prentis Place.
- Identify/prioritize roadway network improvements to expand capacity, improve system efficiency, and accelerate maintenance of substandard infrastructure.
- Undertake downtown parking and traffic circulation study as part of the Downtown Plan.
- Update the City's Floodplain Management Plan per FEMA's Community Rating System.
- Develop a phased program of visual improvements to gateway entrances and roadway corridors.
- Continue inspection and the review of neighborhoods being developed with adopted "development standards" to include:  
Newport, Victory Village, Frederick Boulevard Corridor, and Jeffrey Wilson Redevelopment

### Long Term Goals and Mid/Long term Initiatives (0-2 years, 5+ years)

- Implement plans for First Phase Centers, Corridors, Special FOCUS areas and implement plans for First Phase neighborhoods.
- Initiate plans for Second Phase centers, corridors, Special FOCUS areas and implement plans for Second Phase neighborhoods.
- Secure funding sources for needed transportation system improvements.
- Initiate a traffic calming program.
- Implement visual improvements to gateway entrances and roadway corridors.
- Support additional regional transportation facilities needed to alleviate present and future congestion in Portsmouth.
- Ensure that a rail corridor is in place in the median of the Western Freeway by 2010 to serve the future Craney Island Port

## Community and Economic Development Planning

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### Outcomes and Accomplishments

During 2008, we completed the Comprehensive Review of the City of Portsmouth's Historic Districts to include new regulations, procedures, and guidelines for the five historic districts.

Other Comprehensive Plan implementation projects that were continued during 2008 are:

- FOCUS Cradock
  - a. Continue Supporting the Cradock Housing Advisory Committee
  - b. Development of the "Cradock Home" house plans
  - c. Assist PRHA in the purchase of blighted properties
- FOCUS Truxtun
  - a. Development of Truxtun Advisory Committee
  - b. Development of the "Truxtun Home" house plans
  - c. Assist PRHA in the development of a conservation district
- Initiate Destination Portsmouth Downtown/Waterfront Master Plan
- Initiate Destination Portsmouth Form-Based Code Plan for High and London
- Initiate Destination Portsmouth DDC Plan
- Initiate Destination Portsmouth Master Transportation Plan
- Initiate Destination Portsmouth Zoning Ordinance update

Environmental Issues:

- Continued participation in the Community Rating Systems Program

Special Projects:

- Modification of the MXEMP zoning district
- Completion of the land use controls for the redevelopment of the old I. C. Norcom school site
- Continuation of development of phase 1B of the New Port development

Outcome and Accomplishments:

Funding is included in the budget for the completion of the new zoning and subdivision ordinances which will enhance the quality of life and provide a foundation for the health, welfare and safety of citizens as outlined in the Comprehensive Plan.

Additional initiatives will include the start of the initial phase of a Master Transportation Plan, and the initiation and development of the following strategies:

- Infill Development
- Comprehensive Housing
- Neighborhood Preservation
- Downtown /Midtown connection

**City of Portsmouth  
Fiscal Year 2010-2011 Adopted Budget**

**Community and Economic Development  
Convention and Visitor's Bureau**

**Description of Services Provided**

The Convention and Visitor's Bureau services have been merged with the Departments of Marketing and Communications and Parks, Recreation and Leisure Services.

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Salaries	418,643	402,369	402,369	-	-
Benefits	95,625	91,660	91,660	-	-
Other Operating Expenses	179,312	151,207	154,207	-	-
Internal Service Charges	40,384	18,561	18,561	-	-
<b>Net Budget</b>	<b>733,965</b>	<b>663,797</b>	<b>666,797</b>	-	-
<b>Total Budget</b>	<b>733,965</b>	<b>663,797</b>	<b>666,797</b>	-	-
<b>Total Permanent Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>	-	-

Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
100 General Fund	733,965	663,797	666,797	-	-
<b>Total Funding</b>	<b>733,965</b>	<b>663,797</b>	<b>666,797</b>	-	-

**Community and Economic Development  
Willett Hall**

**Business Unit Mission Statement**

To enhance the quality of life for residents by providing quality arts and entertainment to the local community.

**Description of Services Provided**

Willett Hall is a 1,924 seat auditorium that provides entertainment of all varieties for the enjoyment of the community at large. The staff is involved in ticket sales, event promotion, event planning, and event coordination. This includes outside promotions or rentals and city produced events. Staff work closely with promoters, technical personnel, advisors, vendors, and concessionaires. The events serve to enhance the quality of life for Portsmouth residents and offer many performances that cater to a wide array of audiences.

Willett Hall also serves as the host venue to many nonprofit cultural arts organizations including Portsmouth Community Concerts.

Expenditure Categories	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
Salaries	64,579	71,200	71,200	70,488	70,488
Benefits	4,941	5,839	5,839	5,781	5,781
Other Operating Expenses	171,787	303,825	303,825	303,825	303,825
Internal Service Charges	-	5,136	5,136	5,513	6,531
<b>Net Budget</b>	<b>241,306</b>	<b>386,000</b>	<b>386,000</b>	<b>385,607</b>	<b>386,625</b>
Transfers	299,075	-	-	-	-
<b>Total Budget</b>	<b>540,381</b>	<b>386,000</b>	<b>386,000</b>	<b>385,607</b>	<b>386,625</b>

Funding Sources	FY 2008 Actual	FY 2009 Adopted	FY 2009 Amended	FY 2010 Adopted	FY 2011 Planned
435 Willett Hall Fund	540,381	386,000	386,000	385,607	386,625
<b>Total Funding</b>	<b>540,381</b>	<b>386,000</b>	<b>386,000</b>	<b>385,607</b>	<b>386,625</b>

**Strategic Goals**

- To attract quality entertainment that reaches a broad spectrum of entertainment interests.
- To operate the venue in such a manner that revenues exceed expenditures.
- To increase ticket sales in order to provide revenue to the city through admission taxes earned on ticket sales.

**Outcomes and Accomplishments**

- Willett Hall has successfully served as a venue for entertainment in the Hampton Roads community.

**Community and Economic Development  
Community Planning and Development Program**

**Business Unit Mission Statement**

To provide approved City activities through the provision of funds per the Department of Housing and Urban Development (HUD).

**Description of Services Provided**

Community Development Block Grant (CDBG): A federal grant program designed to provide eligible metropolitan cities and urban counties (called "entitlement communities") with annual direct grants that can be used to revitalize neighborhoods, expand affordable housing and economic opportunities and/or improve community facilities and services, principally to benefit low and moderate income citizens.

HOME Investment Partnership Program (HOME): A federal grant program designed to provide funds to local governments and states for new construction, rehabilitation, acquisition of standard housing, assistance to homebuyers and tenant based rental assistance.

Emergency Shelter Grants (ESG): A federal grant program designed to help improve the quality of existing homeless emergency shelters, to make available additional shelters to meet the cost of operating shelters, to provide essential social services to homeless individuals and to help prevent homelessness.

<b>Expenditure Categories</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Adopted</b>	<b>FY 2009 Amended</b>	<b>FY 2010 Adopted</b>	<b>FY 2011 Planned</b>
Other Operating Expenses	-	2,874,926	2,874,926	3,598,878	3,598,878
<b>Net Budget</b>	-	<b>2,874,926</b>	<b>2,874,926</b>	<b>3,598,878</b>	<b>3,598,878</b>
<b>Total Budget</b>	-	<b>2,874,926</b>	<b>2,874,926</b>	<b>3,598,878</b>	<b>3,598,878</b>
<b>Funding Sources</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Adopted</b>	<b>FY 2009 Amended</b>	<b>FY 2010 Adopted</b>	<b>FY 2011 Planned</b>
910 Community Development	-	2,874,926	2,874,926	3,598,878	3,598,878
<b>Total Funding</b>	-	<b>2,874,926</b>	<b>2,874,926</b>	<b>3,598,878</b>	<b>3,598,878</b>

**Community and Economic Development  
Community Planning and Development Program**

**Outcomes and Accomplishments**

- Over the last two years, the city has participated in the development of Clover Leaf apartments in the City of Virginia Beach, which is the second of the three regional Single Room Occupancy(SRO) projects. Dedication of the Clover Leaf Apartments was completed last fall. The City is now working with the Virginia Supportive Housing (VSH) and the regional partners on the development of South Bay Apartments, the third of the three regional SROs. South Bay Apartments will break ground on their site in Portsmouth this fall, developing 60 efficiency units. Portsmouth has coordinated the Memoranda of Understanding among the parties for environmental compliance and labor compliance and is working on completion of the Environmental Review Record for this project. The City has budgeted approximately \$209,000 of HOME funds in FY10 for the construction of the SRO.
- In FY09, the City was allocated \$705,492 of HOME funds. Funds were allocated for down payment assistance for tenant based rental assistance, housing rehabilitation, CCDI's First Time Homebuyer Program, development of rental units for the elderly, and program administration. \$184,000 of program income has been received during FY09.
- During the last two summers, the City and PRHA have partnered with World Changers Inc., a youth mission project affiliated with the Southern Baptist church, to provide housing rehabilitation. The City provides CDBG funds for purchase of materials and World Changers, Inc. provides volunteer labor consisting largely of high school students. In the summer of 2008, World Changers Inc. worked in the Cradock neighborhood to assist 15 households. During the summer of 2009, World Changes, Inc. worked in the Cradock and Truxtun neighborhoods assisting 11 households.
- The City provided CDBG funds to the Department of Parks and Recreation to administer Mobile Kids Café and Senior Transportation Services. Mobile Kids Café offers hot meals along with homework assistance and recreational activities. From Oct to May, the program provided 60 meals daily in the Charlestowne and Cradock communities. In January 2009, the program was discontinued at Charlestowne and Ansell Gardens was added, where an average of 25 meals a day were provided through June 2009. Senior Transportation Services offers daily transportation for medical appointments, business appointments, hospitality, bereavement services, and social programs. During FY09, the program provided 10,043 van trips.
- CDBG funds were budgeted for PRHA to continue carrying out the Cradock Conservation Program consisting of acquisition and demolition of blighted multi-family structures. Land will be assembled for the development of single family owner occupied units. During the last year, four structures were purchased and two were demolished.
- CDBG funds were budgeted for comprehensive infrastructure improvements in support of the redevelopment of the Jeffrey Wilson public housing site. PRHA is in the process of completing specifications for the program and plans to begin construction during the next year.

**City of Portsmouth  
Fiscal Year 2010-2011 Adopted Budget**

**Community and Economic Development  
New Port Community Development Authority**

**Business Unit Mission Statement**

The New Port Community Development Authority (CDA) is a nonprofit political subdivision of the Commonwealth of Virginia within the boundaries of the City of Portsmouth. The New Port CDA was established by ordinance in 2005 for the purpose of providing public infrastructure improvements through special assessments on taxable properties within the CDA District. Financing of construction projects is not debt or other obligation of the City and does not constitute a pledge of faith and credit of the City, but is paid from special assessments levied by the CDA.

**Description of Services Provided**

Construction of improvements within the CDA District includes sidewalks, fire hydrants, street and pedestrian lighting, landscaping, signage, water, and sewer services. These services support residential and commercial growth to serve the citizens of the City, support a wide range of housing options, promote economic development and redevelopment, and generate additional and diverse tax revenues for the City.

<b>Expenditure Categories</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Adopted</b>	<b>FY 2009 Amended</b>	<b>FY 2010 Adopted</b>	<b>FY 2011 Planned</b>
Other Operating Expenses	-	-	840,006	960,220	960,220
<b>Net Budget</b>	-	-	<b>840,006</b>	<b>960,220</b>	<b>960,220</b>
<b>Total Budget</b>	-	-	<b>840,006</b>	<b>960,220</b>	<b>960,220</b>
<b>Funding Sources</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Adopted</b>	<b>FY 2009 Amended</b>	<b>FY 2010 Adopted</b>	<b>FY 2011 Planned</b>
630 New Port Community Development Authority	-	-	840,006	960,220	960,220
<b>Total Funding</b>	-	-	<b>840,006</b>	<b>960,220</b>	<b>960,220</b>