

Non-Departmental
Business Center Index

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**City of Portsmouth
Fiscal Year 2008 Adopted Budget**

Non-Departmental

Description of Services Provided

This business center includes non-specific departmental functions such as Public Transportation (HRT), Virginia Sports Hall of Fame, Hampton Roads Planning District Commission, the Regional Film Project, the Military and Federal Facilities Alliance and the Transfers and Contingencies section which contains transfers from the General Fund to other operating funds. Included also in this business center is the City transfer to the School's operating fund. Also included within this business center is the City's support to Civic Organizations

Business Units	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
Non-Departmental Accounts	5,492,678	7,161,581	7,029,104	6,912,233
Transfers and Contingencies	47,294,747	51,938,094	52,516,868	64,509,363
Public Transportation	1,627,744	2,157,632	2,157,632	2,457,342
Debt Service	24,594,169	25,416,951	25,411,951	28,131,515
Support to Civic Organizations	992,845	641,746	742,296	623,800
Total Budget	80,002,184	87,316,004	87,857,851	102,634,253

Funding Sources	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
001 General Fund	80,002,184	87,316,004	87,857,851	102,634,253
Total Funding	80,002,184	87,316,004	87,857,851	102,634,253

**City of Portsmouth
Fiscal Year 2008 Adopted Budget**

**Non-Departmental
Non-Departmental Accounts**

Business Unit Mission Statement

The Non-Departmental section accounts for services and costs not included in other departments.

Description of Services Provided

Included in this section is the allocation of \$900,000 for the Virginia Sports Hall of Fame subsidy, funding for the Hampton Roads Planning District Commission, the city's contribution to the Regional Jail, National League of Cities, the Planning Council, and the Hampton Roads Sports Commission.

Expenditure Categories	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
Salaries	3,900	1,102,768	1,102,768	-
Benefits	76,686	60,000	60,000	601,400
Hospitalization of Indigents	-	-	-	33,336
Contractual Services	25,000	-	-	-
Cont. Reg. Jail-Per Diem	2,678,349	2,750,275	2,750,275	2,736,588
Eastern Virginia Medical School	49,236	65,648	65,648	45,000
Events	79,627	250,000	117,000	250,000
Portsmouth Comm. Health Center	57,148	76,198	76,198	76,198
Umoja	64,000	64,000	64,000	64,000
Empowerment 2010	-	-	-	40,000
Annual Incentive Payment - Lowes	-	175,000	175,000	175,000
Electricity	25,000	-	-	-
Va Sports Hall Of Fame Subsidy	500,000	900,000	900,000	900,000
Water Hydrant Fees	-	-	-	298,440
Telephone Service - City Wide	305,709	380,000	380,000	397,786
Citywide Handheld Communications	-	20,000	20,000	20,000
Bad Debt Expense	5,972	-	-	-
Sympathy Recognition Flowers	3,518	3,000	3,000	3,060
Portsmouth Partnership	-	25,000	25,000	25,000
The Planning Council	-	15,000	15,000	-
Tidewater Comm College	125,000	125,000	125,000	125,000
Old Towne Business	-	-	-	10,000
Portsmouth Reads	-	-	-	10,000
Hampton Roads Planning District Co	181,246	166,367	166,367	166,367
National League Of Cities	6,681	7,250	7,773	7,928
Hampton Roads Sports Commission	15,085	15,805	15,805	15,805
Aau Junior Olympics	35,000	-	-	-
Regional Film Project	-	5,181	5,181	5,181
Department Head Training	13,500	28,000	28,000	28,000
Retiree Gratuity For Life Insuranc	100,000	100,000	100,000	269,749
Military and Federal Facilities Alliance	-	39,280	39,280	43,346
Internal Service Charges & Expenses	1,142,022	489,369	489,369	565,049
Net Budget	5,492,678	6,863,141	6,730,664	6,912,233
Transfers and Reserves	-	298,440	298,440	-
Total Budget	5,492,678	7,161,581	7,029,104	6,912,233
Funding Sources	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
001 General Fund	5,492,678	7,161,581	7,029,104	6,912,233
Total Funding	5,492,678	7,161,581	7,029,104	6,912,233

Major Budget Variances

There is funding set aside for the Empowerment 2010 initiative. Part of the \$40,000 is a five-year City Manager agreed federal match and the remainder is a local contribution to the organization.

**City of Portsmouth
Fiscal Year 2008 Adopted Budget**

**Non-Departmental
Transfers and Contingencies**

Business Unit Mission Statement

This section of the budget acts as a financial transaction conduit between the General Fund and other funds.

Description of Services Provided

In order to provide for the City's share of funding for certain programs, the Transfers and Contingencies section contains transfers from the General Fund to other funds such as Behavioral Healthcare, Social Services, Comprehensive Services, the Capital Improvement Program, and the largest contribution to Portsmouth Public Schools.

To provide for the necessary resources to pay for the costs of goods and services not contemplated during the budget preparation, a General Fund budget contingency is included in this section; and a war chest contingency has been added.

Expenditure Categories	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
War Chest Contingency Fund	-	-	-	500,000
Neighborhood Incentive Contingency Fund	-	-	-	250,000
Net Budget	-	-	-	750,000
Trans. To Pub. Ed. - Other Local	36,670,336	42,683,991	42,683,991	49,791,970
Transfer To Behavioral Health Care	519,014	664,724	664,724	526,278
Transfer To Grants	26,267	-	8,839	-
Transfer To City Garage	-	-	350,000	-
Trans. To Csa	1,707,443	1,253,979	1,253,979	2,451,329
Transfer To Social Services Fund	3,453,112	3,196,150	3,196,150	7,519,971
Transfer To Willett Hall Fund	-	174,435	174,435	-
Transfer To Golf Enterprise Fund	241,956	-	-	-
Transfer To Donations(W Wonderland)	72,224	47,000	47,000	47,000
Transfer To Donations: Cock Island Race	10,000	-	-	-
Transfer To Risk Mgmt/ Health Ins. Fund	-	-	660,000	-
Transfer To Parking Authority Fund	355,620	447,564	447,564	447,564
City Manager's Contingency Fund	-	300,000	210,310	300,000
Transfer To Ida - Principle & Interest	55,118	-	-	-
Transfer To Ida - Rent	112,251	70,251	75,251	75,251
Transfer to CIP	3,896,406	3,100,000	2,744,625	2,600,000
Pymt To Prha	175,000	-	-	-
Total Budget	47,294,747	51,938,094	52,516,868	64,509,363
Funding Sources	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
001 General Fund	47,294,747	51,938,094	52,516,868	64,509,363
Total Funding	47,294,747	51,938,094	52,516,868	64,509,363

Major Budget Variances

In the FY 2008 budget, a new \$250,000 neighborhood incentive program is included in this budget.

**City of Portsmouth
Fiscal Year 2008 Adopted Budget**

**Non-Departmental
Public Transportation**

Business Unit Mission Statement

HRT's mission is to be an innovative regional provider of inter-modal transportation opportunities at a high level of quality, safety, and efficiency.

Description of Services Provided

The City contracts public transportation services with the Transportation District Commission of Hampton Roads (TDCHR). TDCHR, operating as Hampton Roads Transit (HRT), provides public transportation in the cities of Chesapeake, Norfolk, Suffolk, Virginia Beach, Hampton, Newport News and Portsmouth. Each city has two TDCHR Board seats. At the request of the City, the Commission provides Portsmouth residents various transportation systems and services. First, operating in the City and connecting with Norfolk and the Peninsula, HRT provides a public bus route mix; ferry services connecting Portsmouth and Norfolk; vanpools operated by commuters; disabled transit services; children safety and senior transit programs; tours and downtown circulation services; neighborhood van services; and carpooling and ridesharing information services. Federal and state funds provide for capital equipment purchases and operations supplement fare box revenues.

Expenditure Categories	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
Contractual Services	1,627,744	2,157,632	2,157,632	2,457,342
Net Budget	1,627,744	2,157,632	2,157,632	2,457,342
Total Budget	1,627,744	2,157,632	2,157,632	2,457,342
Funding Sources	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
001 General Fund	1,627,744	2,157,632	2,157,632	2,457,342
Total Funding	1,627,744	2,157,632	2,157,632	2,457,342

Strategic Goals

Because ridership lowers city expenditures, the immediate goal is to increase ridership. There could be some parking strategies to encourage ridership. These may need to be explored.

An analysis of ridership should be conducted to determine which routes are being inefficiently utilized.

In FY 2008, due to low ridership, the Park and Sail service will be eliminated and an alternative ferry service offered. This new service will continue to discourage commuters from using the Downtown tunnel and use more energy and time conserving alternatives. The ferry service will tie into the new Downtown Shuttle service offered between the Portsmouth Naval Hospital and the High St. area. The Downtown Shuttle service will be provided with the objective of offering convenient and quick transportation to High St.

In FY 2007, initial discussions were conducted with the Office of Communications to broadcast ridership information. Further discussions are anticipated in FY 2008.

Currently 50% of all Portsmouth residents work in other neighboring cities. For Portsmouth HRT users, they are unable to return home prior to the discontinuance of Portsmouth services. To alleviate this burden, extended services have been incorporated into the budget. This will extend services from the traditional 6:00 - 6:30 pm hours to 7:30 pm. While it will help some riders to arrive home before the end of service, it will also allow for the potential for other activities such as shopping.

Major Budget Variances

Portsmouth has received a 1.365 M dollar grant from CMAQ to develop a downtown shuttle service. This service has been an ongoing request of both citizens and the business community for the last several years. There will be an initial "up front" cost to the city but will be recovered by the city from the grant funds.

Overall operational costs continue to increase and are generally reflect in one of two areas. First is the general rise in payroll and other services used by HRT. Second is fuel. The oil market is very volatile. It makes it difficult to predict the cost of fuel a year and a half in advance of actual usage.

**City of Portsmouth
Fiscal Year 2008 Adopted Budget**

**Non-Departmental
Debt Service**

Business Unit Mission Statement

To meet the City's goals as presented in the Operating budget and the Capital Improvement Program (CIP), the Finance Department plans for long term financing arrangements.

Description of Services Provided

The Finance Department manages and processes all outstanding debt service payments, acquires bonding sources, and restructures debt to best accommodate the city's needs.

Expenditure Categories	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
Debt Service	24,307,210	25,416,951	25,411,951	28,131,515
Transfers and Reserves	286,959	-	-	-
Total Budget	24,594,169	25,416,951	25,411,951	28,131,515

Funding Sources	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
001 General Fund	24,594,169	25,416,951	25,411,951	28,131,515
Total Funding	24,594,169	25,416,951	25,411,951	28,131,515

Strategic Goals

Future Capital Improvement Program (CIP) debt service is going to require some analytical work; moreover timing will be critical. Inverted yield curves and rising interest rates will make the acquisition of affordable debt paramount.

Outcomes and Accomplishments

The City has extended it's master lease agreement until the end of FY 09. This agreement provides financing for all major equipment for all City departments to include vehicles, fire engines, etc. for all City departments (exclusive of enterprise funds).

**City of Portsmouth
Fiscal Year 2008 Adopted Budget**

**Non-Departmental
Support to Civic Organizations**

Business Unit Mission Statement

Support to Civic Organizations is dedicated to supporting non-profit, civic, community and service organizations. An annual process for review of competing projects based on defined criteria is utilized to award funding to the various organizations.

Expenditure Categories	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
Retired Seniors Volunteer Program	10,000	-	-	-
Senior Services Of Southeastern Vi	25,000	-	-	15,000
Independence Center	50,000	50,000	50,000	15,000
Children's Hospital Of The King's	30,000	15,000	15,000	15,000
Her Shelter	42,000	21,000	44,000	44,000
Parc	108,000	54,000	108,000	116,000
Olde Towne Music Festival	-	17,500	17,500	-
Mapp	6,000	3,000	3,000	7,000
Icma	-	-	1,000	-
Food Bank	30,000	15,000	15,000	12,000
Friends Of The J& D Court	18,000	12,000	24,000	26,000
National Night Out Committee	1,500	750	1,500	-
Portsmouth Museum & Fine Arts Comm	22,000	22,000	22,000	21,600
Portsmouth Partnership	25,000	-	-	-
Southeastern Tidewater Opport Proj	10,500	5,250	5,250	5,000
The Planning Council	15,000	7,500	7,500	-
Tidewater Community College Board	6,000	-	-	-
Eastern Virginia Legal Aid Society	5,000	2,500	2,500	2,500
Square One	14,692	7,346	7,346	7,000
Virginia Symphony	2,000	10,000	10,000	10,000
American Red Cross	15,000	7,500	15,000	16,000
Hoffler Creek	45,000	22,500	22,500	-
Fish Bowl Classic	1,500	750	750	800
Center For Community Development	50,000	25,000	25,000	1,200
Virginia Arts Festival	100,000	80,000	80,000	55,000
Portsmouth Community Foundation	20,000	10,000	10,000	-
Todi	170,000	146,250	146,250	168,550
Portsmouth Homeless	31,250	12,500	25,000	27,000
The Tidewater Winds	2,000	2,000	2,000	2,000
Whro	5,000	2,500	2,500	3,000
The Va Scholarship & Youth Dev Fd.	5,000	2,500	2,500	5,000
Portsmouth Flag Associates	-	2,500	2,500	2,500
Portsmouth Schools Found Spon.	25,000	12,500	12,500	5,000
Edmarc	5,000	2,500	2,500	3,000
Portsmouth Reads	10,000	10,000	10,000	-
Portsmouth Community Concerts	25,000	14,700	14,700	38,650
Holidays In The City	62,403	-	-	-
Music in Motion	-	30,000	30,000	-
Brighton Rock Senior Organization	-	5,000	5,000	-
Va Institute Of Government	-	10,200	-	-
Net Budget	992,845	641,746	742,296	623,800
Total Budget	992,845	641,746	742,296	623,800
Funding Sources	FY 2006 Actual	FY 2007 Adopted	FY 2007 Amended	FY 2008 Adopted
001 General Fund	992,845	641,746	742,296	623,800
Total Funding	992,845	641,746	742,296	623,800