

# Registrar Program Summary

## Appropriation Summary

	FY 2002-03 Actual	FY 2003-04 Amended	FY 2004-05 Proposed	FY 2004-05 Adopted	% Change
Expenditures	\$ 276,488	368,315	402,976	401,461	9.00%
FTE	4	4	4	4	0.00%

### Department Mission

In accordance with state law, the Office of the General Registrar's mission is to provide the City's qualified residents the opportunity to register and vote. In addition, the Office of the General Registrar has primary responsibility for protecting election process integrity, improving the voter registration and election processes, and promoting voter education and participation.

### Department Budget in Brief

The Registrar's budget increased 27%, because the Help America Vote Act of 2002(HAVA) required an part-time funding increase. This Act has been enacted and has caused major electoral process changes.

### Department Operational Summary

- Provides a mean for citizen voting registration.
- Responsible for developing, scheduling and implementing election officer training programs.
- Ensures accurate candidate campaign finance file and public disclosure form maintenance.
- Offers a school election program for all public and private schools.

# Registrar Resource Summary

	FY 2002-03 Actual	FY 2003-04 Amended	FY 2004-05 Proposed	FY 2004-05 Adopted
<i>Expenditures</i>				
Salaries	\$ 190,643	247,845	266,584	266,584
Benefits	32,148	39,994	43,836	42,321
Contractual Services	11,334	17,273	16,773	16,773
Materials and Supplies	21,218	32,457	37,500	37,500
Other Operating Expenses	7,539	9,260	3,160	3,160
Internal Service Charges and Expenses	13,606	21,486	35,123	35,123
Total Expenditures	\$ 276,488	368,315	402,976	401,461

### Personnel Summary

Election Administrator	1	1	1	1
Admin Coordinator I	1	1	1	2
Office Specialist II (City Reg)	1	1	1	-
City Registrar	1	1	1	1
Total Positions	4	4	4	4