

City Assessor Program Summary

Appropriation Summary

	FY 2002-03 Actual	FY 2003-04 Adopted	FY 2003-04 Adjusted	FY 2004-05 Proposed	% Change
Expenditures	\$ 740,463	815,759	789,293	784,610	(3.82)%
FTE	11	11	11	11	0.00%

Department Mission

The City Assessor is responsible for annually appraising, at fair market value, all City real property and maintaining taxation uniformity.

Department Budget in Brief

In this year's budget, no significant changes were requested. Due to the tax mapping contractual service function elimination, the Department's overall budget was reduced. Map revisions and maintenance are now being performed by GIS.

Department Operational Summary

- Maintain assessment equalization. Sale price/assessment ratios for all neighborhoods should be nearly equal.
- As measured by the State Department of Taxation, maintain optimum sale price/assessment ratios. The State mandates an actual assessment level approaching one hundred percent fair market value.
- Through a vigorous program of public relations – including a web site, verification of records, and continuing staff training, minimize the number of substantiated taxpayer complaints.

Departmental Trends

- Assessment data Internet access, and most recently, digital tax maps, have reinforced information collection and reporting accuracy. The availability of GIS technology and ortho-photography enables the Department to improve the overall assessment process quality.

City Assessor Resource Summary

	FY 2002-03 Actual	FY 2003-04 Amended	FY 2004-05 Proposed	FY 2004-05 Adopted
<i>Expenditures</i>				
Salaries	\$ 425,626	440,178	417,761	417,761
Benefits	95,239	103,586	135,460	130,777
Contractual Services	5,929	3,730	250	250
Materials and Supplies	5,672	11,680	11,096	11,096
Other Operating Expenses	8,166	8,502	8,320	8,320
Internal Service Charges and Expenses	199,831	248,083	216,406	216,406
Total Expenditures	\$ 740,463	815,759	789,293	784,610

Personnel Summary

Asst. City Assessor	1	1	1	1
Real Estate Appraiser II	2	2	2	2
Real Estate Appraiser III-Comm	1	1	1	1
Real Estate Appraiser III-Resid.	1	1	1	1
Real Estate Appraiser I	2	2	2	2
Admin. Coordinator I	1	1	1	1
Office Specialist II	1	1	1	1
Office Specialist I	1	1	1	1
City Assessor	1	1	1	1
Total Positions	11	11	11	11