



VIDEO SERVICES RETENTION POLICY

Portsmouth Channel Television (PCTV) Retention Policy:

As referred to by the State Library of Virginia (Series #010089) relative to the retention of recordings, the municipality to retain content 0 years after no longer administratively useful; however, in an effort to enhance transparency, and in respect of Freedom of Information Act, the City of Portsmouth municipal television station, (PCTV) will retain recordings for not longer than two years for duplication; however, as a courtesy to requesters based upon availability, may access the City's YouTube channel to view online recordings that are older than the two-year retention guideline.

Portsmouth Channel Television (PCTV) is owned, operated, and managed by the City of Portsmouth. The station does not sell, solicit nor promote products, good or services. Video production services are not for sale to private-sector businesses nor city employees. City of Portsmouth has the first right of refusal as it pertains to content and subject matter. PCTV is non-partisan, and does not endorse nor promote political agendas, campaigns or persons running for public office neither locally, regionally or nationally. For a more comprehensive scope of services, please contact the Department of Marketing, Communications & Tourism.

For more information, please call:

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Thank You!
