

NOTICE OF FUNDING AVAILABILITY
Portsmouth Continuum of Care (VA 507)
FY17 HUD CoC Competitive Program

The Portsmouth CoC is soliciting new and renewal project applications for inclusion in the CoC's annual submission to HUD's CoC Competitive grant program. According to the [FY17 Notice of Funding Availability](#), new projects can be of five types:

- 1) To create permanent supportive housing for chronically homeless individuals and families, including unaccompanied youth (PSH or PSH DedicatedPLUS);
- 2) To create new, rapid re-housing (RRH) projects to serve homeless individuals and families, including unaccompanied youth, who meet the following criteria:
 - a. Residing in a place not meant for human habitation
 - b. Residing in an emergency shelter
 - c. Persons fleeing or attempting to flee from domestic violence
 - d. Residing in a transitional housing that was eliminated in the FY 2017 CoC Program Competition
 - e. Residing in transitional housing funded by a Joint TH and PH-RRH component project
 - f. Receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.
- 3) To create new Joint Transitional Housing and Permanent Housing-Rapid Rehousing component projects
- 4) To create new dedicated Homeless Management Information System (HMIS) project for the costs at 24 CFR 578.37(a)(2) that can only be carried out by the HMIS Lead
- 5) To create a new supportive services only (SSO) project to develop or operate a new centralized or coordinated assessment system

ELIGIBLE APPLICANTS: Public Housing Authorities and units of local government

Eligible nonprofit organizations with demonstrated capacity to manage federal grant funding and have participated in the CoC for one year prior to application deadline of September 28, 2017.

APPLICANT REQUIREMENTS:

- All project applicants must have a **DUNS number** and have active registrations in **SAM**. Since this process can take time, interested applicants who are not registered are encouraged to start the process as soon as possible.
- Applicants and potential sub recipients must demonstrate the financial management capacity and experience to carry out the project as detailed in the project application and to administer federal funds.

PROJECT REQUIREMENTS:

- Projects must meet all guidelines, restrictions, and requirements for projects under HUD's Continuum of Care Competitive Program and the FY17-18 CoC NOFA. For program guidelines, training materials and resources, visit the [2017 NOFA resources page](#) and [CoC Competition: e-snaps resources](#).

- Projects must adopt a Housing First approach. Projects may not include any requirements or conditions for entry into the program (i.e. sobriety, income requirements, etc.)
- Projects for PSH must target 100% chronically homeless individuals or operate under Dedicated PLUS, projects for RRH must target families and individuals, including unaccompanied youth, using the criteria listed above.
- Projects must agree to receive client referrals through the CoC Coordinated Assessment/Central Intake system.
- Projects must maximize leveraging and identify non-HUD supportive services funding, including the use of mainstream resources.
- Must request less than 10% in administrative funding.
- Must agree to participate in the local Homeless Management Information System. Victim service providers must use a comparable database that meets the needs of the local HMIS.
- **PSH and RRH Application must receive 3 out of 4 quality threshold points to be considered:**
 - The type of housing, number, and configuration of units will fit the needs of the program participants (e.g. two or more bedrooms for families) (1 point);
 - The type of supportive services that will be offered will ensure successful retention or help to obtain permanent housing (regardless of supportive services funding source) (1 point);
 - The specific plan for ensuring program participants will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible to apply meets the needs of the program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education) (1 points);
 - The program participants are assistance to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing) (1 point).
- **Joint TH and PH-RRH project application must receive at least 3 out of 5 threshold points to be considered:**
 - The type of housing, number, and configuration of units will fit the needs of the program participants (1 point);
 - The type of supportive services that will be offered will ensure successful retention or help to obtain permanent housing (regardless of supportive services funding source) (1 point);
 - The specific plan for ensuring program participants will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible to apply meets the needs of the program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education) (1 points);
 - The program participants are assistance to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing) (1 point);
 - The project adheres to a housing first model (1 point).

- **New HMIS project applications must receive 3 out of 4 threshold points:**
 - How the HMIS funds will be expended in a way that is consistent with the CoC’s funding strategy for the HMIS and furthers the CoC’s HMIS implementation (1 point);
 - Whether the HMIS collects all Universal Data Elements as set forth in the HMIS Data Standards (1 point);
 - Whether the HMIS un-duplicates client records (1 point); and
 - Whether the HMIS produces all HUD-required reports and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting) and other reports required by other federal partners (1 point).
- **SSO Project Application must receive 2 out of 4 threshold points to be considered:**
 - Whether the centralized or coordinated assessment system is easily accessible for all persons within the CoC’s geographic area who are seeking information regarding homelessness assistance (1 point);
 - Whether there is a strategy for advertising the program that is designed specifically to reach homeless persons with the highest barriers within the CoC’s geographic area (1 point);
 - Whether there is a standardized assessment process (1 point); and
 - Whether the program ensures that program participants are directed to appropriate housing and services that fit their needs (1 point).

TIMELINE:

HUD requires that all project applications are to be submitted at least 30 days prior to the CoC application due date on September 28, 2017. In order to meet this deadline, draft applications must be completed in e-snaps and submitted to Portsmouth Homeless Action Consortium for review by 8/21/17. The ranking committee will review for threshold requirements, compliance, and competitiveness, and data-driven compelling evidence of the need for the project by 08/23/2017. Final project applications are due by 8/28/17.

The Ranking Committee may wish to discuss options with potential applicants in order to achieve the greatest potential benefit to increasing homelessness resources for the community. However, because project applications need to be submitted by mid-August, **each potential applicant will need to prepare their proposed project in e-snaps. There will not be a separate proposal process prior to entering the application in the HUD e-snaps system.** Information from the draft e-snaps application, in PDF format, will be used for project selection.

Project Application Deadlines:

8/21/17	Draft e-snaps PDF of application due to PHAC [phac@parc.hrcoxmail.com] and other required measurements and scoring documents.
8/23/17 - 8/25/17	Project review and edit period.
8/28/17	Final submission of application and project documents in e-snaps by applicant.
9/6/17 and 9/7/17	Ranking Committee meets, selects, and ranks projects.
9/12/17	PHAC will inform applicants in writing if their project will be accepted and ranked on the CoC Priority Listing, rejected, or reduced.

SUBMIT PROJECT APPLICATION DOCUMENTS PROCESS:

Please provide all application documents: PHAC Monitoring and Evaluation Tool completed, draft esnaps application in PDF form, and the HUD forms – 2880 and 50070, attached, via email to phac@parc.hrcoxmail.com by 8/21/17. Please include:

- Your organization’s name;
- Contact information;
- And brief descriptions of your proposed project and the organization’s eligibility and capacity to manage this type of project, including experience managing federal funds.
- Letter from Board of Directors authorizing agency to apply for NOFA funds.

Applications received after 8/21/17 will not be considered.

ESTIMATED FUNDING AVAILABLE:

There are two sources of potential funding for **new project** application:

- 1) **Reallocated Funds:** Types of new project applications permitted through the reallocation process are:
 - a. Permanent supportive housing projects that meet requirements of DedicatedPLUS or the standard 100 percent dedicated for chronically homeless individuals and families;
 - b. Rapid rehousing projects that served individuals and families, including unaccompanied youth who meet the criteria outlined in the NOFA;
 - c. Joint TH and PH-RRH component projects;
 - d. Dedicated HMIS; and
 - e. Supportive services to develop or operate a new centralized or coordinated assessment system.
- 2) **Permanent Housing Bonus:** \$70,187 (6% of FPRN) is available to fund:
 - a. DedicatedPLUS Projects;
 - b. Permanent supportive housing projects where 100 percent of the beds are dedicated to chronically homeless individuals and families;
 - c. New rapid rehousing projects that will serve homeless individuals and families, including unaccompanied youth, who meet the above criteria;
 - d. New Joint TH and PH-RRH component projects.

New projects created through a permanent housing bonus must meet the project eligibility and threshold requirements established by HUD.

Funding Amounts are as follows:

Tier 1: 94% of Renewal Demand	\$1,099,604
Tier 2:	
6% of Renewal Demand	\$70,187
Permanent Housing Bonus Amount	\$70,187
Total for which the PHAC may apply	\$1,239,978

Expansion Project

HUD will allow project applicants to apply for a new expansion project under the reallocation process or permanent housing bonus in order to expand existing eligible renewal projects that will increase the number of units in the project, or allow the recipient to serve additional persons. Project applicants that intend to submit a new reallocation or permanent housing bonus project for the purposes of expanding an eligible renewal project must:

- 1) Provide the eligible renewal grant number that the project applicant requests to expand on the new project application;
- 2) Indicate how the new project application will expand units, beds, services, persons served, or in the case of HMIS projects, how the current HMIS grant activities will be expanded for the CoC's geographic area; and
- 3) Ensure the funding request for the new expansion project is within the funding parameters allowed under the reallocation process or permanent housing bonus.

REVIEW AND SELECTION:

The PHAC Ranking and Selection sub-Committee will rank and select projects and funding levels for submission to HUD. All proposed project applicants will be notified by 9/12/2017 if their project is selected for inclusion in the full application.

Projects will be reviewed and selected based on their alignment with HUD and local plans and priorities, ability to meet threshold, eligibility, and capacity requirements as well as the extent to which they contribute to the competitiveness of the overall CoC application.

Applicants are encouraged to review the [FY17 Notice of Funding Availability](#) and the [Interim Rule](#) for more detailed information on requirements and priorities.