



**A FINAL INSPECTION FROM THE ENGINEERING DEPARTMENT IS REQUIRED PRIOR TO REQUESTING A CERTIFICATE OF OCCUPANCY FROM THE BUILDING OFFICIAL**

Contact the Department of Engineering and Technical Services at 393-8592 to schedule an engineering final inspection. A fee of \$100 is required for the final inspection.

The Engineering Inspector will typically review the following:

- The address numbers shall be on premises and visible from the street for residential construction
- Improvements in the right of way shall be complete and inspected (as required), as shown on the approved site plan or other official project documents
- The sanitary sewer cleanout shall be at grade and visible to inspector
- The water meter shall be at grade and visible to inspector
- The right of way must be fine graded, seeded and strawed or matted
- All construction debris shall be removed from site.
- All dirt and debris shall be removed from the right of way adjacent to the project site.
- All broken concrete in the right of way shall be removed and replaced to the nearest joint per city standards.
- Asphalt and/or mend-ins for utility connections and driveways shall be installed as required.

**OTHER FINAL INSPECTIONS REQUIRED:**

Erosion & Sediment Control Final Inspection – Call 393-8592 (ask for Stormwater Compliance)

Landscaping Final Inspection – Call 393-8522

Planning Final Inspection – Call 393-8836

Building Final Inspection – Call 393-8531

**PLEASE CONTACT THOSE ENTITIES LISTED FOR MORE INFORMATION**