



ACTIONS

DOWNTOWN DESIGN COMMITTEE

City of Portsmouth

TUESDAY, FEBRUARY 7, 2012

SCHOOL BOARD CONFERENCE ROOM (5:15 P.M.)

801 CRAWFORD STREET

A. CALL TO ORDER:

B. WELCOME

C. ROLL CALL
PRESENT:

Justin Verville
Len Singer
Gary Leggett
Jason Baines
Eva Daniel

Samson Okafor
Paul Holt (Planning Director)
Richard Hartman (City Engineer)
Bryan Foster (Director of Public Utilities)
Erin K. Trimyer

D. ADOPTION OF MINUTES (5-0)

E. SUMMARIZATION OF THE PURPOSE OF DESIGN REVIEW

F. ADMINISTRATIVELY APPROVED CERTIFICATE OF
APPROPRIATENESS

G. SUMMARIZATION OF PUBLIC HEARING PROCESS

H. REVIEW OF APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

1. DDC-12-009 HOT DOG CART

Request of Anderson Wilson to operate a hot dog stand (similar what he has at 601 Crawford Street) at 415 Portcentre Parkway. This application is being sent to you for consideration because Section 32-202(C) of the City Code states that: “All applications for a permit shall be referred to the downtown design committee for issuance or denial of a certificate of compliance regarding an applicant's mobile vending unit and related signs, if any”

Streetscape amenities such as benches, kiosk, news stands, etc enliven and support the public domain.....pg 49.

Café tables and kiosks may occupy a portion of the public right-of-way if adequate clear passage for pedestrians and emergency access is provided...pg 49.

Encourage street vendors, sidewalk café, etc as they attract pedestrian activitypg 49.

Placement of display merchandise on the sidewalk must not in any way interfere with pedestrian traffic, curb ramps, access to the building, driveways or access to any fire escape.....pg75.

Because people are the economic base for downtown, it is important that they, as pedestrians, are comfortable.....pg47.

Mr. Anderson Wilson was present to explain the application.

Approval (5-0)

The Commission approved the application as submitted because the request is not consistent with the recommendation of the design guidelines.

2. PRESENTATION DOWNTOWN MASTER UTILITY PLAN

Presentation by the Director of Public Utilities on the proposed Downtown Master utility plan phase I.

Mr. Holt, Mr. Hartman, Mr. Foster and Ms Trimyer were present to present the application. Mr. Holt gave a brief description of the nature of work the Department plans to do.

3. DDC-12-008 UTILITY PLAN

Request of Erin K. Trimyer of the Department of Public Utilities to upgrade water and sewage lines within the downtown area. This involves removing and replacing the existing roadway pavement and associated curbs. The

roadways will be replaced with asphalt pavement and the existing curbs will be replaced with new concrete curbing. Where laterals are present, the sidewalk will be removed and replaced with like materials.

In many cases, especially on High Street, existing condition are acceptable. In other cases, the public realm must be brought up to the standards...Brick, to match existing herringbone pattern.....pg 107.

Brick or concrete (streetscape material should remain consistent on both sides for the entire block....pg 167.

Mr. Foster stated that the sidewalk paving materials will be replaced with like materials (in-kind) and Mr. Hartman stated that the curbing materials differ (granite, slate, stone and concrete) and all will be replaced with concrete.

Approval (5-0)

The Commission approved replacing all curbing materials with concrete and replacing sidewalk paving with like materials.

I. UNFINISHED BUSINESS

J. NEW BUSINESS

The Commission elected Mr. Gary Leggett the Chairman and Justin Verville the vice-chairman

K. ADJOURNMENT